

INFINITY ZCARFLEET

Fleet management

I N F I N I T Y



Z U C C H E T T I

ZUCCHETTI
SOFTWARE & ICT SOLUTIONS

INFINITY ZCARFLEET

How does your fleet travel?

Efficiency and control are end points for those who manage a company fleet.

The road to get there is anything but straight, however: fleet management is a cross-the-board, extremely complex activity. The process efficiency is lost in lack of coordination between the many departments involved: from the Facility Manager that deals with operational management of the vehicle pool to the Accounts Department that registers the costs linked to the fleet, and also the Controller and Human Resources Office.

Control becomes difficult when the fleet grows and there is no full, precise picture of the vehicles.

Drive it towards efficiency with ZCarFleet

The Zucchetti web technology solution that guarantees optimal organization and control of fleet management processes to offer a precise service inside the company, to limit costs and to make the right decisions for a strategic company asset. Owned, hired or leased vehicles, reserved in benefit for an employee or made available to the whole company: it does not matter the type or use; with ZCarFleet, each company vehicle is always under control.

ZCarFleet offers a specific answer to every company fleet management area

1

strategic

- Choice of ownership of vehicle
- Choice of allocation of vehicle (in pool/in benefit)

2

administrative

- Supplier and contract management
- Refunds/charges to employees

3

operative

- Allocation process of vehicle in benefit
- Allocation process of vehicle in pool
- Monitoring of administrative deadlines
- Routine and extraordinary maintenance management

4

analysis and reporting

- Vehicle monitoring (position, routes and consumption)
- Vehicle historical record
- Profit and loss account of vehicle and fleet

5

technological

- Web Technology
- Portal and dashboard
- Integration with ERP and HR systems





an extra gear for your fleet!

The advantages of ZCarFleet.

more coordination

ZCarFleet is an innovative solution that fully responds to the needs for sharing and communicating in modern, efficient companies. It allows the involvement of everyone who takes part in those that take part in the management of different processes in the company (Fleet Manager, Controller, HR, Finance, Purchase, Managers and Collaborators).

This translates into a significant saving of time and costs thanks to greater efficiency and consistency in company processes, to the guarantee of correct data, improvement in communication, etc.

360° view

Virtual garages always updated for booking vehicles, **GPS** real-time tracking systems to know everything about each vehicle, **business analytics** tools to summarize the indicators linked to the fleet management processes in clear, detailed analyses. With ZCarFleet the fleet is always under control.

everything necessary

ZCarFleet is the web solution for companies that want an efficient, complete system for fleet management. That is why it has been designed and realized with a **modular, scalable structure** to allow each company to configure its own solution based on its specific needs and own organization.

Infinity Application Framework

The entire system is based on **Infinity Application Framework (IAF)**, a fully native web solution, the basis of all the Zucchetti Infinity Project family solutions and the foundation for the realization of complex projects and information systems.

IAF allows companies to implement a new concept in company organization: the **Virtual Workspace**, which is accessible from anywhere

with a simple Internet browser, where it is possible to access information, make transactions and collaborate with internal and external users in the company ecosystem.

Using a portal, in fact, ZCarFleet provides a number of useful services for simplifying everyday activities and for maximizing efficiency in the whole company fleet management process.



integrations

Created to satisfy the needs of all company departments usually involved in the fleet management process (logistics, human resources, administration, accounting etc.), ZCarFleet allows you to access the functions you are interested in via a single portal, thanks to the perfect integration with:

ZTravel, the Zucchetti suite for full management of transfers and expense sheets in all pre-travel, on-travel and post-travel phases;

HR Infinity Global Solution, the Zucchetti suite for personnel management to answer staff administration needs (payslips, attendance, timesheets etc.);



Zucchetti Management Software and ERP, management software in web technology to support company processes to answer the accounting sector needs;

HR and ERP applications from other software houses.

portal

- **Business Process Management (BPM)**

To define the approval and management process for requests, so that the solution can easily adapt to company organizational logic;

- **Document management System (DMS)**

for full document management that allows you to receive and file documentation produced in whole fleet management Process (contracts, vehicle log books, Services, receipts and CIDs etc.);

- **MyDesk**

to have a “personal desk” in electronic format anywhere via the Internet and to thus rapidly access all the information on the fleet management process;

- **Diary**

to manage activities, use personal or shared calendars, plan resources and set automatic notification systems, proxies and search for availability in participants’ and resources’ time;

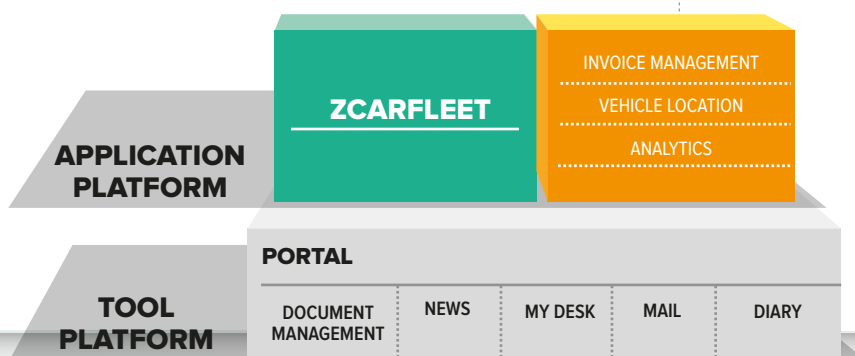
- **Mail**

to send and receive emails, Interfaceable with the most common Mailserver / Faxserver, via SMTP protocols.



Modules

The full Zucchetti suite is based on the **main functions** for fleet management and a set of **additional modules** that the client can choose as functional enrichment to increase process efficiency.



main functions

Company vehicle records

The data of each vehicle (technical characteristics, ID codes, location and center of cost, ownership modes etc.) are gathered in a registration sheet, that is the basis of all management on the suite, and that allows settings to be made on the system to **automate controls concerning taxation, deadlines and maintenance** (e.g. Car tax, insurance and regular servicing for owned vehicles, deadlines for contracts in the case of leased or hired vehicles).

Booking pool vehicles

The dashboard can be used by the fleet manager centrally or by the employee who can proceed autonomously with own request. The latter can be set to foresee validation by a line manager.

A notification will confirm allocation of vehicle to the employee.

All vehicle allocations are tracked automatically: **the historical register will be maintained** and store and retrieve all events that occur to the vehicle.

Taxation

The system also supports the classification and fiscal management of all types of vehicle for administration purposes, making:

- **the calculation of the fringe benefit** to be charged to the employee for vehicles for business and pleasure use to be automatic: the system uses valid ACI rates to set the amount and monthly charge and checks or other charges that may be payment for use of the vehicle;
- **control of tax deductibility**: the ACI database for calculation of kilometer costs by rate of annual distance traveled is imported into the table base and applicability of article 164 of the TUIR regarding deductibility of costs from income can be checked.

Breakdown and accident management

Company car users can report breakdowns and accidents via the issue of **tickets addressed to the Fleet Manager or assistance**. Breakdowns and accidents will be given a priority code to use depending on the gravity of the case.



main functions

Deadlines

Based on the registration details of the ZCarFleet vehicle, it **notifies deadlines** set by default (by period, dates and km), whether they are administrative (car tax, insurance etc.) or technical (renewal of hire contract, service, MOT, planned maintenance, e.g. Changing tyres) on messages and a **control panel** that allows you to check the status of each deadline for each vehicle.

Refunds/charges to employees

Registration of historical allocations allows any employee who used the vehicle to be charged for any **finances, penalties, excesses** etc. The certainty of responsibility and therefore speed in the management process has important advantages if one thinks, for example, that in the case of fine, a 30% discount can be obtained if payment is made within 5 days of notification of the infringement. **Integration with Paghe software** allows any charges or refunds to be included on the payslip to be reported automatically.

Allocation of cars in benefit

If the **vehicles are used for pleasure and business**, allocation will be via a specific procedure where the user identifies the assignee of the vehicle and indicates the terms of the allocation.

The allocation sheet, including fringe benefit data is completed by signing the final **allocation letter** by the user and the car is handed over.

Distances traveled and consumption

The data regarding the purchase of fuel and kilometers traveled can be managed:

- by **manual entry** by the user with a dedicated function, also available on mobile;
- via acquiring **Fuel Card** data;
- by acquiring available data from the **satellite tracking system** in real time.



additional modules



supplier invoice management

The module makes the analytical accounting process more efficient with **automatic acquisition of electronic invoicing flows** for long term hire refuelling, (fuel card) and motorway tolls (telepass).

Also, the company can have an overall view of the costs linked to the fleet for checking and **monitoring overall management costs**.



vehicle location

The module makes monitoring of company vehicles automatic, as it records **Location, itinerary, stops, speed and km traveled using GPS** tracking devices,

an easy-to-use dashboard for managers, employees and Fleet Managers and detailed reports to keep costs under control, e.g. consumption per vehicle.



analytics

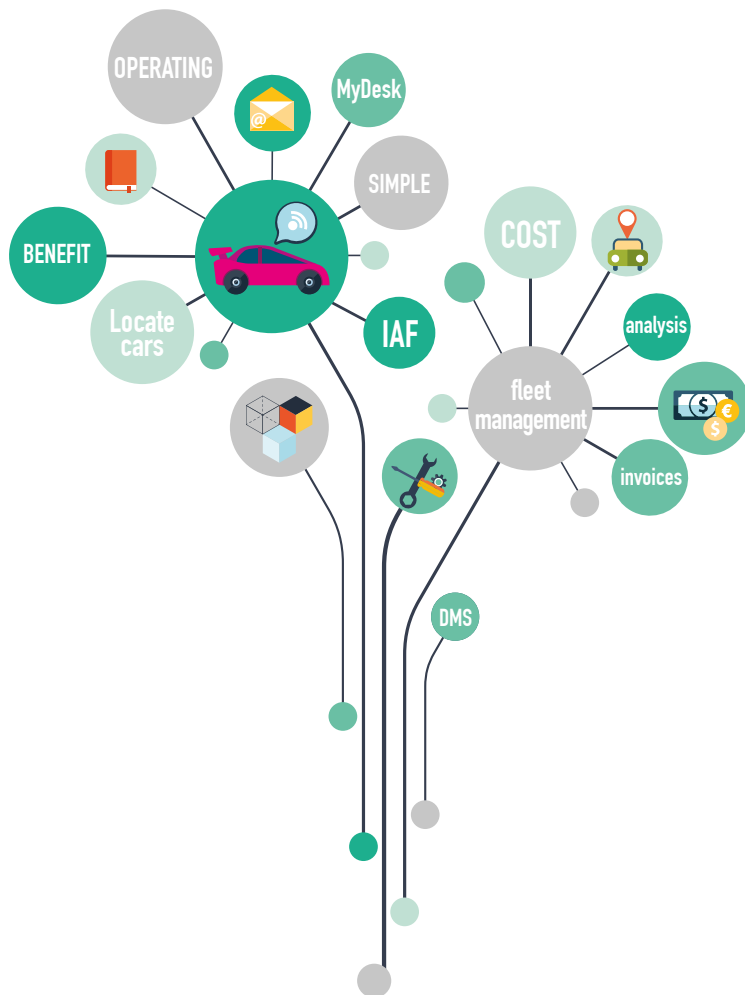
An advanced business analytics tool that allows the offices involved to **monitor performance** of fleet management processes, to make decisions based on contextualized, structured information.

A true profit and loss account for each vehicle and the entire fleet, that contains useful information, e.g. To estimate the km based on trips already made for long-term car hire contracts or to evaluate.

A user-friendly dashboard that can be customized for each type of user and is

versatile in the composition of data, analyses are available for each vehicle or for the entire fleet, by client, supplier, cost center, period, date, vehicle class, work location on:

- **Possession costs:** depreciation and fees
- **Fixed costs**
- **Variable costs/consumptions:** fuel, tyres, extraordinary maintenance
- **Motorway toll costs**
- **Monthly benefits**
- **Km traveled**
- **Comparison between actual costs** and car budget



INFINITY ZCARFLEET



www.zucchetti.com

Infinity Zucchetti is the software platform
that satisfies all company area
needs via a wide choice of dedicated modules:
administration, finance and control, logistics,
purchasing, marketing, sales, post-sales,
production, human resources, security,
energy efficiency, maintenance management,
IT, communication.

Available via web, cloud and mobile devices



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